

SUBMITTAL FOR DOCK & DECK AGREEMENT

BEFORE COMPLETING THE FOLLOWING YOU SHOULD FIRST CONTACT THE DISTRICT OFFICE TO ENSURE THAT THE PROPOSED DOCK/DECK SPECIFICATIONS MEET DISTRICT REQUIREMENTS AND WILL NOT REQUIRE A VARIANCE.

1. The DOCK & DECK AGREEMENT form (CBWCD Criteria Exhibit S*) must be fully executed and signed by the property owner. A legal description of the property must be attached to the agreement.
2. On page 1 of the form, fill in the Broward County Property Appraiser Folio Number (this can be found on the tax roll).
3. Page 9 of the form must be notarized as to the property owner's signature.
4. Submit two (2) copies of the warranty deed.
5. Submit two (2) copies the property survey. The survey must not be older than one (1) year.
6. Submit two (2) copies of the sketch of improvement.
7. There is a \$50 fee. Payment can be made in the form of either cash or check (check must be made payable to C.B.W.C.D.).
8. Complete and sign the EASEMENT AGREEMENT form. The form must be signed by the property owner.
9. Upon approval, it is recommended that the original agreement be recorded with Broward County Public Records.

* Exhibit S may be downloaded and printed from the CBWCD website at:
www.centralbrowardwcd.org/criteria.htm